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**GUIDELINES RELATING TO CONDUCT AND EVALUATION OF  
EXAMINATIONS FOR PROGRAMME OF POST GRADUATE DIPLOMA DEGREE  
ONE YEAR FOR AFFILIATED COLLEGES w.e.f. session 2021-22.**  
**[APPLICABLE TO ALL POST GRADUATE DIPLOMA COURSES]**

The name of the course shall be One Year Post Graduate Diploma. A Post Graduate Diploma degree programme in Law for Affiliated Colleges shall be of One Year (Annual Scheme) as a Regular Course. These guidelines shall come into force w.e.f. session 2021-22.

**I. Eligibility:**

A student shall be required to have a minimum attendance of 75% or more in the aggregate of all the courses/papers taken together in a year subject to University rules and regulations prevailing from time to time.

A Student who has been detained due to shortage of attendance shall not be allowed to take the examination. He/she has to take fresh admission.

In case any student appears by default, who in fact has been detained by the University or college, his / her result shall be treated as null and void.

**II. Examination and Evaluation:**

- a. The university shall hold examinations for awarding One Year Post Graduate Diploma Degree in Law as per the prescribed Scheme of Teaching and Examinations and Syllabi which will be evaluated through Annual Examination.
- b. Only the regular students enrolled with ALU shall be eligible to take the examinations.
- c. The schedule of examination shall be notified by the University at least 10 days prior to the first day of the commencement of Annual Examinations.
- d. A candidate for passing in any One Year Post Graduate Diploma Course in Law Examination must obtain a minimum of 40% marks in each paper and 48% Marks in the aggregate.

A Candidate admitted for One Year PG Diploma Course has to complete his/her course within the same Academic Session in which he/she has taken admission.

The candidate has to pass this examination only in One Academic Year in which he /she takes the admission in the course.

All successful candidates, who obtain 60% marks of the total aggregate shall be placed in First Division and those who obtain not less than 48% but below 60% of the total aggregate marks shall be placed in Second Division. A candidate obtaining aggregate of 70% and above marks shall be placed in first class with distinction.

Ranking shall be based on the aggregate marks secured for all the papers together and separate ranking will not be there for each of the individual subjects.

Further, the result of Revaluation shall also be considered for the award of the merit to the candidate for the main examination.

**Grace Marks-**

Marks with (\*) against a subject in the mark sheet denote **fail /grace** in the subject.

To pass, one percent (01%) marks (to be rounded off at higher side, in case of fraction) of the maximum marks of appeared subject(s) / paper(s) by the examinee shall be

awarded to him/her divided into the maximum of two subject(s) / paper(s). Further such grace marks shall only be awarded to him/her either in individual subject(s) / paper(s) divided into the maximum of two subject(s) / paper(s) or for making his/her 48% i.e. aggregate marks to pass the examination of that class.

### **III. Revaluation:**

- (i) If a student is not satisfied with the marks awarded to him/her in any paper/papers of PG Diploma Course then he/she may apply for revaluation in such paper/papers on a form prescribed for that purpose by the University.
- (ii) The revaluation is permitted in maximum two (02) papers only. Student shall have to apply for revaluation within fifteen (15) days from the date of the declaration of the result of the main examination. There shall be a revaluation fees for each paper(s) as prescribed by the University.
- (iii) In case of any error being detected during the preparation of result/marks sheet or brought to notice afterwards, the University shall have an authority to make the corrections accordingly and may direct such candidate to return the original mark sheet to the University.

### **IV. Award of Degree:**

A student shall be awarded One Year Post Graduate Diploma Degree if:

- (i) He / She has enrolled himself/herself, as a regular student, undergone the course of studies, successfully completed the examinations/other practicals/Viva-voce as specified in the curriculum within the stipulated time and secured the minimum Marks in all the courses.
- (ii) There are no dues outstanding in his/her name
- (iii) No disciplinary action is pending against him/her.